**ACU Permitted Motorcycle Events during the Covid-19 Pandemic – Risk Assessment for Training as at 17th May 2021**

|  |  |
| --- | --- |
| **Venue:** | **Event:** |
| **ACU Permit No:** | **Date:** | **Risk Assessment carried out by:** |

**Severity**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Very High (fatal)** | **5** | **5** | **10** | **15** | **20** | **25** |
| **High (Serious Injury)** | **4** | **4** | **8** | **12** | **16** | **20** |
| **Moderate (injury)** | **3** | **3** | **6** | **9** | **12** | **15** |
| **Slight (minor injury)** | **2** | **2** | **4** | **6** | **8** | **10** |
| **Nil (no risk)** | **1** | **1** | **2** | **3** | **4** | **5** |

**Likelihood**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Notes** | **1** | **2** | **3** | **4** | **5** |
| **Key Code: Insert appropriate comment in the ‘who is at risk’ column in the body of the risk assessment** | **Virtually impossible(no risk present)** | **Possible(lower or minimal risk)** | **Quite Possible(may happen)** | **Likely (Likely to happen)** | **Very Likely (Almost certain to occur)** |

**Risk Rating**

|  |  |  |
| --- | --- | --- |
| 15-25 | HIGH | A HIGH risk requires immediate action to control the hazard. Actions taken must be detailed within the risk assessment. |
| 5-12 | MEDIUM | A MEDIUM risk requires a planned approach to controlling the hazard. Actions taken must be detailed within the risk assessment. |
| 1-4 | LOW | A risk identified as LOW may be considered as acceptable and further reduction may not be necessary. However, if the risk can be resolved quickly and efficiently, control measures should be implemented and recorded.  |

###  HAZARDS ASSOCIATED WITH ACU PERMITTED EVENTS TAKING PLACE DURING THE COVID-19 PANDEMIC

###  SAFETY ASSESSMENT STATEMENT

1. This Risk Assessment has been produced which outlines hazards associated with motorcycle sport events taking place in a Covid-19 environment following the proposed easing of restrictions as part of the Roadmap announced by the Prime Minister on 22nd February 2021.
2. The Risk Assessment takes into consideration hazards to competitors/officials/marshals/teams/mechanics/families/spectators in a period following 17th May when Stage Three of the Roadmap comes into force. It should be noted that following the latest UK Government advice, planned stages of the Roadmap may be moved dependent on the data available to the UK Government who will make decisions based on the data available and not dates to maintain a cautious approach to the easing of lockdown restrictions which are hoped to be irreversible, ie. Lockdown 3 is hoped to be the last lockdown, but further lockdowns cannot be ruled out altogether if other variants of the virus emerges and it is proven the Covid-19 vaccines that have been approved are not effective.
3. The Risk Assessment allows for motorcycle sport events to take place in a responsible, controlled, and safe manner, but at all times taking into consideration government advice/guidance published or issued at any time.
4. Government Advice / guidance will take precedent and will always be followed by ACU Ltd.
5. Organising Clubs also need to be mindful of and follow the guidance / advice issued by devolved Governments and Crown Dependencies such as the Isle of Man / Channel Islands.
6. Organising Clubs need to be mindful of certain areas/premises where the risks of transmission may be higher and as such put in place control measures appropriate to the area.
7. Organising Clubs may wish to adopt this risk assessment as their own and in doing so may add additional measures to suit local needs. If using this risk assessment, an Organising Club accepts responsibility for its content and accepts the control measures that have been identified.
8. As the initial assessed level of risk has reduced, so the residual level of risk has been re-assessed as a result of recommended control measures to be put in place considered to be suitable and sufficient and to adopt a position of as low as is reasonably practicable in terms of the control measures put in place to mitigate the risk.

 **RISK ASSESSMENT**
The following should be considered as guidance for any ACU affiliated organiser, club, or promoter as availability of land, size of Club, level of meeting may be different in each situation. Therefore, Clubs may also wish to consider drafting their own Risk Assessments /Methodology Statements or enhancing on what is given below dependent on local circumstances. Consideration has therefore been given to the following (but is not limited to):

**Implementation of Covid-19 Policy at Events.** The responsibility for the implementation and if required the adaptation of the Covid-19 policy at events rests with the Clerk of the Course and the Chief Medical Officer with the Chief Medical Officer making any final decisions as necessary.

**NHS Vaccine.** The very successful NHS Vaccine programme continues at a pace and provides a significant control measure in mitigation of the risk against Covid-19. As such the NHS Vaccine programme features as a key control measure in the detailed risk assessment outlined below. A very large proportion of Marshals and Officials who sign on will have already received the vaccine. That coupled with those who have anti-bodies from having contracted the virus suggests a significant proportion of the Road Race community will already have protection.  **Travel to/from the Circuit/Venue.** Travel to and from the circuit/venue should conform to UK Government advice / guidance in place at the time. People from a household or support bubble can travel together in a vehicle. Face coverings should be worn in a confined space where social distancing isn’t possible and where individuals will come into contact with people outside of their household or support bubble. Car sharing is not permitted with someone outside of a household or support bubble. Competitors / Officials or someone in their household or support bubble showing coronavirus symptoms, everyone in that household / support bubble should stay at home. If a competitor / official or a member of the household or support bubble are contacted as part of the test and trace programme, the individual contacted should stay at home. If that individual becomes symptomatic, everyone in the support bubble must self-isolate and stay at home.

 **Signage**. Signage needs to be prominent at the entrance to the venue and in locations where persons are likely to congregate to emphasise any social distancing measures that may be in place in accordance with UK Government advice/guidance issued.

**30 person limit outdoors.** Step three of the Roadmap dictates that group sizes outdoors should not exceed 30 persons, and groups of six is the limit for any indoor activity. Components of the Event Organisation should be grouped in groups of 30. It is recommended that the training ratio remains at one coach to ten participants for quality of training.
 **Event Duration.** Event Organisers may hold two (or more) day events. Overnight stays in self-contained accommodation at the venue is permitted. Domestic hotel accommodation is permitted.

**Social Distancing.** Social Distancing Measures have to be adhered to in accordance with UK Government Advice / Guidelines. That is to say that social distancing should be adhered to between the Coach and the Riders and between each rider. Training activities indoors as well as outdoors but group limits need to be adhered to. Vehicles should be parked at an appropriate distance to respect social distancing measures. The form of Training to be given can be either on-bike or off-bike training. Therefore, either forms of training cannot be seen as being peripheral and, in many respects, complement each other.

**Restriction on the number of Participants.** Training Ratios between the Coach and participants must not exceed the following:

Adult Participants (18 years of age and over) 10:1.

Child/Youth Pupils 4 (electric trials bikes only) otherwise 6 to 17 years) 10:1.

Road Race Basic Rider Assessments: As per Coaching guidelines but not to exceed government guidelines.

Engine capacities must be relevant and comply to existing age/engine capacities as outlined in Sport Standing Regulations in the ACU Handbook.

**Signing On**. Signing on should take place with current social distance measures in mind (social distancing measures issued by the UK Government currently stipulate a two-metre distance between each person). A wet signature is still required at Signing On. Trainers should make provision to obtain disposable pens for participants to sign on and then wrap up in tissue/paper towel and dispose of in a bin/ receptacle or ensure the participant is aware they are required to bring a pen with them to sign on. Individual slips of paper (complimentary slip size) will be required to be signed by each individual to state the participant agrees with the requisite declarations as defined on the Entry Form for the event. The slips of paper should then be placed in an envelope and sealed.

The envelope is to remain sealed for a period of four days which will be enough time for any traces of Coronavirus to be eradicated. The Trainer should be the only person to handle the envelope once the requisite signing on process has been completed.

**TRAINING PERMIT GUIDELINES**

A Training Permit can be issued for running a training event with appropriately certified coaches to teach and develop riding skills.

* The event is organised by an ACU affiliated club
* The event is run by the appropriately certified ACU coach
* The training Permit is issued by the Training Department at ACU House
* The course/sections are the responsibility of the coach
* The must be no competitive activity
* The ACU coach must have a current first aid qualification. Exception: Road Race Coaches providing instruction at permanent Road Race Circuits which provide
 medical cover
* The training event must be run in accordance with the Rider Training Guidelines

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  **Ser** | **Hazard / Action to be taken**  | **Person(s) at Risk**  | **Consequence** | **Existing Control Measure** | **Additional Control** **Measures** | **Severity/****Likelihood** | **Risk Rating** | **Priority** |
| (a) | (b) | (c) |  | (d) | (e) | (f) | (g) | (h) |
|  | **Severity x Likelihood = Risk Rating** |
| 1 | Underlying health issues of:TrainerParticipantsP | Trainer Participant | Individual(s) contract Covid-19 virus.Individuals act as carriers and transmit virus to others.Individuals become ill and admitted to hospital. Individuals become ill / seriously ill or die from Covid-19 virus. Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / GuidanceMental health / personal well-being issues caused by self-isolation | ACU Ltd (governing body) follow UK Government advice / guidance ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place Dependent on UK Government Advice / guidance; social distancing measures enforced NHS and emergency servicesNHS vaccine programme Suitable distance enforced between vehiclesSocial distancing measures put in place at Signing On Social distancing measures enforced whilst Training takes place on a one to one basisContact / Emergency numbers for medical supportLicenced and experienced Trainer/Coach | ACU Ltd continue to monitor and follow UK Government Advice / guidance Organiser continues to monitor and follow UK Government Advice / guidanceUpdated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed | 1 x 4 | 4 | Low |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  **Ser** | **Hazard / Action to be taken**  | **Person(s) at Risk**  | **Consequence** | **Existing Control Measure** | **Additional Control** **Measures** | **Severity/****Likelihood** | **Risk Rating** | **Priority** |
| (a) | (b) | (c) |  | (d) | (e) | (f) | (g) | (h) |
|  | **Severity x Likelihood = Risk Rating** |
| 2 | Travel to and from the Venue:Spread of infection Risk of contracting the virusRisk of accident whilst travelling  | TrainerParticipant | Individual(s) contract Covid-19 virus.Individuals act as carriers and transmit virus to others.Individuals become ill and admitted to hospital. Individuals become ill / seriously ill or die from Covid-19 virus. Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / GuidanceMental health / personal well-being issues caused by self-isolation | ACU Ltd (governing body) follow UK Government advice / guidance ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place in a safe and controlled environment Dependent on UK Government Advice / guidance; travel restrictions might apply NHS and emergency servicesNHS vaccine programmePersonal PPE dependent on UK Government advice / guidance Persons from the same household or support bubble may travel together. Persons who believe they have Coronavirus symptoms are not to travel. Anyone contacted by the Test and Trace system should stay at homeOvernight stays in self contained accommodation at the venue are permitted.  | ACU Ltd continue to monitor and follow UK Government Advice / guidance Organiser continues to monitor and follow UK Government Advice / guidanceUpdated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed | 1x4 | 4 | Low |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  **Ser** | **Hazard / Action to be taken**  | **Person(s) at Risk**  | **Consequence** | **Existing Control Measure** | **Additional Control** **Measures** | **Severity/****Likelihood** | **Risk Rating** | **Priority** |
| (a) | (b) | (c) |  | (d) | (e) | (f) | (g) | (h) |
|  | **Severity x Likelihood = Risk Rating** |
| 3 | Slips, Trips and FallsSpread of infectionRisk of contracting virus | TrainerParticipant  | Minor injury / Serious injury /Broken limbs/Fractures / sprains Damage to equipmentIndividual(s) contract Covid-19 virus.Individuals act as carriers and transmit virus to others.Individuals become ill and admitted to hospital. Individuals become ill / seriously ill or die from Covid-19 virus. Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / GuidanceMental health / personal well-being issues caused by self-isolation | NHS and emergency servicesNHS vaccine programmeHazard removed if able to do so. Area cordoned off with signage / tape to isolate hazard. Where obstacles cannot be moved, area cordoned off with appropriate signage / tape. Warning Signs to be displayed ie. ‘Motorsport is Dangerous’ signs Emergency Contact Numbers Injuries reported to relevant Emergency Services ACU Ltd (governing body) follow UK Government advice / guidance ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place Social distancing measures apply as per government advice / guidelinesHand Sanitizer made availableTrained and competent Trainer / CoachAppropriate PPE (Face mask, gloves, visor) to be available if required.  | ACU Ltd continue to monitor and follow UK Government Advice / guidance Organiser continues to monitor and follow UK Government Advice / guidanceUpdated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed | 1x4 | 4 | Low |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  **Ser** | **Hazard / Action to be taken**  | **Person(s) at Risk**  | **Consequence** | **Existing Control Measure** | **Additional Control** **Measures** | **Severity/****Likelihood** | **Risk Rating** | **Priority** |
| (a) | (b) | (c) |  | (d) | (e) | (f) | (g) | (h) |
|  | **Severity x Likelihood = Risk Rating** |
| 4 | Signing On Spread of infectionRisk of contracting virus | Trainer Participant  | Individual(s) contract Covid-19 virus.Individuals act as carriers and transmit virus to others.Individuals become ill and admitted to hospital. Individuals become ill / seriously ill or die from Covid-19 virus. Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / GuidanceMental health / personal well-being issues caused by self-isolation | ACU Ltd (governing body) follow UK Government advice / guidance NHS and emergency servicesNHS vaccine programme ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place Social distancing measures apply as per government advice / guidelines Trained and competent Trainer / CoachAppropriate PPE (Face mask, gloves, visor) to be available if required. | ACU Ltd continue to monitor and follow UK Government Advice / guidance Organiser continues to monitor and follow UK Government Advice / guidanceUpdated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed | 1x4 | 4 | Low |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  **Ser** | **Hazard / Action to be taken**  | **Person(s) at Risk**  | **Consequence** | **Existing Control Measure** | **Additional Control** **Measures** | **Severity/****Likelihood** | **Risk Rating** | **Priority** |
| (a) | (b) | (c) |  | (d) | (e) | (f) | (g) | (h) |
|  | **Severity x Likelihood = Risk Rating** |
| 5 | Trainer / participant parkingSpread of infectionRisk of contracting virus  | Trainer Participant  | Individual(s) contract Covid-19 virus.Individuals act as carriers and transmit virus to others.Individuals become ill and admitted to hospital. Individuals become ill / seriously ill or die from Covid-19 virus. Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / GuidanceMental health / personal well-being issues caused by self-isolation | ACU Ltd (governing body) follow UK Government advice / guidance ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place NHS and emergency servicesNHS vaccine programme Social distancing measures apply as per government advice / guidelines Hand Sanitizer made available  | ACU Ltd continue to monitor and follow UK Government Advice / guidance Organiser continues to monitor and follow UK Government Advice / guidanceUpdated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed | 1x4 | 4 | Low |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  **Ser** | **Hazard / Action to be taken**  | **Person(s) at Risk**  | **Consequence** | **Existing Control Measure** | **Additional Control** **Measures** | **Severity/****Likelihood** | **Risk Rating** | **Priority** |
| (a) | (b) | (c) |  | (d) | (e) | (f) | (g) | (h) |
|  | **Severity x Likelihood = Risk Rating** |
| 6 | Toilet facilities Spread of infectionRisk of contracting virus  | Trainer Participant  | Individual(s) contract Covid-19 virus.Individuals act as carriers and transmit virus to others.Individuals become ill and admitted to hospital. Individuals become ill / seriously ill or die from Covid-19 virus. Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / GuidanceMental health / personal well-being issues caused by self-isolation | ACU Ltd (governing body) follow UK Government advice / guidance ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place Social distancing measures apply as per government advice / guidelinesHand Sanitizer made available | ACU Ltd continue to monitor and follow UK Government Advice / guidance Organiser continues to monitor and follow UK Government Advice / guidanceUpdated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed | 1x4 | 4 | Low |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  **Ser** | **Hazard / Action to be taken**  | **Person(s) at Risk**  | **Consequence** | **Existing Control Measure** | **Additional Control** **Measures** | **Severity/****Likelihood** | **Risk Rating** | **Priority** |
| (a) | (b) | (c) |  | (d) | (e) | (f) | (g) | (h) |
|  | **Severity x Likelihood = Risk Rating** |
| 7 | Participant loses control of machine.Spread of infectionRisk of contracting virus  | OfficialsCompetitors   | Individual(s) contract Covid-19 virus.Individuals act as carriers and transmit virus to others.Individuals become ill and admitted to hospital. Individuals become ill / seriously ill or die from Covid-19 virus. Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / GuidanceMental health / personal well-being issues caused by self-isolation | ACU Ltd (governing body) follow UK Government advice / guidance ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place NHS and emergency servicesNHS vaccine programmeSocial distancing measures apply as per government advice / guidelinesTrainers to ensure participants ride to their ability Hand Sanitizer made availableTrained and competent Trainer / CoachEmergency/contact numbers for |Medical support (with appropriate PPE) | ACU Ltd continue to monitor and follow UK Government Advice / guidance Organiser continues to monitor and follow UK Government Advice / guidanceUpdated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed | 1x4 | 4 | Low |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  **Ser** | **Hazard / Action to be taken**  | **Person(s) at Risk**  | **Consequence** | **Existing Control Measure** | **Additional Control** **Measures** | **Severity/****Likelihood** | **Risk Rating** | **Priority** |
| (a) | (b) | (c) |  | (d) | (e) | (f) | (g) | (h) |
|  | **Severity x Likelihood = Risk Rating** |
| 8 | Use of garages (Road Racing)Spread of infectionRisk of contracting virus  | Trainer Participant  | Individual(s) contract Covid-19 virus.Individuals act as carriers and transmit virus to others.Individuals become ill and admitted to hospital. Individuals become ill / seriously ill or die from Covid-19 virus. Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / GuidanceMental health / personal well-being issues caused by self-isolation | ACU Ltd (governing body) follow UK Government advice / guidance ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place NHS and emergency servicesNHS vaccine programme Social distancing measures apply as per government advice / guidelines It is recommended that garage space is allocated to two riders to allow for the mixing of two households in accordance with Gov.UK guidance. Hand sanitizationSignage to emphasise social distancing  | ACU Ltd continue to monitor and follow UK Government Advice / guidance Organiser continues to monitor and follow UK Government Advice / guidanceUpdated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed | 1x4 | 4 | Low |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  **Ser** | **Hazard / Action to be taken**  | **Person(s) at Risk**  | **Consequence** | **Existing Control Measure** | **Additional Control** **Measures** | **Severity/****Likelihood** | **Risk Rating** | **Priority** |
| (a) | (b) | (c) |  | (d) | (e) | (f) | (g) | (h) |
|  | **Severity x Likelihood = Risk Rating** |
| 9 | Participants falling whilst circulating on TrackSpread of infectionRisk of contracting virus  | Trainer Participant  | Individual(s) contract Covid-19 virus.Individuals act as carriers and transmit virus to others.Individuals become ill and admitted to hospital. Individuals become ill / seriously ill or die from Covid-19 virus. Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / GuidanceMental health / personal well-being issues caused by self-isolation | ACU Ltd (governing body) follow UK Government advice / guidance ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place NHS and emergency servicesNHS vaccine programme Social distancing measures apply as per government advice / guidelinesSocial distancing measures apply as per government advice / guidelines On track activity to be held within confines of existing ACU permitted Test Day / Track DayTrained and competent Clerk of the Course and Race Control staff Trained and competent Marshals (with PPE)Trained and competent Medical Support (with PPE)Effective Radio Communication system around the CircuitLine of Sight Marshal pointsCompetent Recovery staff with PPESupplementary Regulations | ACU Ltd continue to monitor and follow UK Government Advice / guidance Organiser continues to monitor and follow UK Government Advice / guidanceUpdated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed | 2x4 | 8 | Medium |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  **Ser** | **Hazard / Action to be taken**  | **Person(s) at Risk**  | **Consequence** | **Existing Control Measure** | **Additional Control** **Measures** | **Severity/****Likelihood** | **Risk Rating** | **Priority** |
| (a) | (b) | (c) |  | (d) | (e) | (f) | (g) | (h) |
|  | **Severity x Likelihood = Risk Rating** |
| 10 | Food / beverages Spread of infectionRisk of contracting virus  | Trainer Participant  | Individual(s) contract Covid-19 virus.Individuals act as carriers and transmit virus to others.Individuals become ill and admitted to hospital. Individuals become ill / seriously ill or die from Covid-19 virus. Families of individuals who have contracted Covid-19 are required to self-isolate as per UK Government Advice / GuidanceMental health / personal well-being issues caused by self-isolation | ACU Ltd (governing body) follow UK Government advice / guidance ACU Ltd only issue permit / once UK Government have issued suitable advice/guidance which would allow motorcycle sport to take place NHS and emergency servicesNHS vaccine programme Social distancing measures apply as per government advice / guidelinesTrainer / Coach / participant to provide own food / beverages Outside food vendors may be admitted to the venue. Organiser to request a copy of the Vendors risk assessment to satisfy suitable protocols and processes will be put in place. Hand sanitizer made available  | ACU Ltd continue to monitor and follow UK Government Advice / guidance Organiser continues to monitor and follow UK Government Advice / guidanceUpdated control measures put in place by Organiser that adhere to UK Government advice as and when reviewed | 1x4 | 4 | Low |